



BRIDGTOWN PARISH COUNCIL

Clerk to the Council: Chris Gracey
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Chairman of the Council: Cllr. Val Jones
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<http://bridgtownparishcouncil.org.uk>

You are hereby summoned to the Meeting of Bridgtown Parish Council on
Wednesday 11th May 2022 commencing 7.00 pm.
At Bethel Methodist Church, Union Street, Bridgtown

AGENDA

Although social distancing rules have been relaxed, all those present are requested to follow current Social Distancing advice.

ANNUAL PARISH ASSEMBLY

1. Welcome
2. Chair's Annual Report
3. Resident's open forum
4. Feedback on comments
5. Date of next APA 10th May 2023

ANNUAL GENERAL MEETING

1. Chairman's Annual Report
2. Election of Chairman
3. Acceptance of role from the Chairman
4. Election of Vice-chairman
5. Acceptance of role of Vice-chairman

COUNCIL MEETING

Public Participation will be held prior to the Parish Council being convened - Members of the public are invited to raise any issues for the Council's attention.

Any issues raised by members of the public - If an answer is not available at the meeting, you will be contacted after the meeting. Issues raised with the Clerk at least three days prior to the meeting will be addressed in the Correspondence section, if not already resolved prior to the meeting.

1. Apologies received in writing prior to the meeting. **Cllr. Kevin Whittaker, Cllr. Paul Snape**
2. Declaration of interests on Agenda Items and consideration of dispensations where appropriate.
3. **Bridgtown Parish Council Meeting Minutes**
 - 3.1 To Approve the Minutes of the Meeting held on 23rd February 2022
4. **Matters arising from the Minutes.**
5. **Chairman's Report.**
6. **Consideration of reports received from PCSO.**
7. **County Councillor's Report**
8. **Recreational Areas.**
 - 8.1 The Leighton Memorial Garden – Proposal to plant beds
 - 8.2 War Memorial.

8.3 Memorial Park & Gardens in Union Street.

Adjournment of the meeting to receive the report of 'Friends of Bridgtown Park'.

9. Consideration of reports From Sue Heath on issues arising on Friends of Bridgtown Park

9.1 Update from Sue Heath on Planting.

Reconvene of the meeting.

10. Planning:

11.1 Applications for Consideration:

CH/22/00073 Removal of existing 3 nr. 48 panel billboards & install 1nr. 48 panel LED advertisement board @ Advertising Right Roundabout junction Walsall Road Cannock WS11 8XR

CH/22/00135 Change of use from a warehouse/commercial business use to a school @ Unit 5 Progress Business Centre, Brookfield Drive Bridgtown.

11.2 Applications Approved/Rejected by District Council –

11. Correspondence

12.1 Incoming – Items of correspondence received during the months are emailed to Councillors, as received and for this month included the following:

- SPCA Bulletin emailed to council 15th March 2022
- Bloomin Cannock Chase details emailed to council 15th March 2022
- SPCA Bulletin emailed to council 12th April 2022
- SPCA Bulletin emailed to council 13th April 2022
- CCDC News Round up emailed to 13th April 2022
- SPCA Bulletin emailed to council 13th April 2022
- Email from CCDC Parks & Openspaces about the protocol with Jubilee Events emailed to council 13th April 2022
- Email from CCDC with details of the CC Youth Endeavour Award 2022 emailed to council 21st April 2022
- SPCA Bulletin emailed to council 25th April 2022
- SPCA Bulletin emailed to council 7th May 2022
- CCDC notification on planning application emailed to council 7th May 2022
- SPCA Bulletin emailed to council 9th May 2022

12.2 Outgoing – none

13.0. Accounts.

13.1 Payments for approval

Date	Payee	Cheque Nr.	Amount
11/05/2022	Bethel Church(Hall hire 11/05/2022	0102063	20.00
11/05/2022	HMRC(Clerk's PAYE April & May & back pay from 11 th November – 31 st March 2022)	0102064	84.40
11/05/2022	C E Gracey(Clerk's April & May 2022 salary)	0102065	366.74
11/05/2022	J Arm (Clerk's back pay 1 st April – 30 th September 2021	0102066	15.40
11/05/2022	L.M.Florence (Internal audit 2021-22)	0102067	80.00
11/05/2022	Cannock Chase District Council(Licence renewal to cultivate land on the corner of North St/Union Street Bridgtown	0102068	8.27
11/05/2022	SPCA(Subscription 2022-23)	0102069	270.26
Total			£845.07

13.2 Current Financial situation of the Council(see attached Income & Expenditure 1st April to 31st March 2022 year end) 1st April to 30th April 2022

13.3 Consideration of any Infrastructure projects update –

13.4 Consideration of any grant funding opportunities.

13.5 Consideration of Grant applications received.

13.6 Approve National Pay Award 2021-22 for clerk, spine point 12 1.7%,including back pay for present clerk from 11th November 2021 to 31st March 2022 and previous clerk from 1st April – 30th September 2021

13.7 Approve AGAR 2021-22 (all documents incl. Exercise of Public Rights dates 1st June to 15th July 2022)

14. Highway issues.

14.1 Consideration of Parish Council seeking quote for painting the street furniture on North Street outside the shops.

15. To receive reports from Councillor's who have attended outside meetings.

16. Queens Platinum Jubilee - Celebrations – Beacon –approve risk assessment

17. HGV Signage

18. Adoption of waste bins @ Lakeside

19. Clerk's review following 6 month probationary period

20. Items for information or future agendas.

21. Date of Next Meeting: 13th July 2022

CONFIDENTIAL ITEMS: - EXCLUSION OF PRESS AND PUBLIC WHEN APPLICABLE.

4th May 2022

C E Gracey – Clerk to the Council