



# BRIDGTOWN PARISH COUNCIL

Clerk to the Council: Chris Gracey  
81 Brownshore Lane Essington WV11 2AE  
Email: [bridgtownparishcouncil@mail.com](mailto:bridgtownparishcouncil@mail.com) Tel: 07791 313060  
Chairman of the Council: Cllr. Val Jones  
Email: [valeriejones@cannockchasedc.gov.uk](mailto:valeriejones@cannockchasedc.gov.uk) Tel: 01543 571056

<http://bridgtownparishcouncil.org.uk>

You are hereby summoned to the meeting of Bridgtown Parish Council on  
**Wednesday 14<sup>th</sup> September 2022 commencing 7.00 pm.**  
**At Bethel Methodist Church, Union Street, Bridgtown**

## AGENDA

Although social distancing rules have been relaxed, all those present are requested to follow current Social Distancing advice.

### COUNCIL MEETING

Public Participation will be held prior to the Parish Council being convened - Members of the public are invited to raise any issues for the Council's attention.

Any issues raised by members of the public - If an answer is not available at the meeting, you will be contacted after the meeting. Issues raised with the Clerk at least three days prior to the meeting will be addressed in the Correspondence section, if not already resolved prior to the meeting.

1. Apologies received in writing prior to the meeting.
2. Declaration of interests on Agenda Items and consideration of dispensations where appropriate.
3. **Bridgtown Parish Council Meeting Minutes**
  - 3.1 To Approve the Minutes of the Meeting held on 13<sup>th</sup> July 2022
4. **Matters arising from the Minutes.** – to approve the sign & wording of the commemorative plaque, agreed by History Society.
5. **Chairman's Report.**
6. **Consideration of reports received from PCSO.**
7. **County Councillor's Report**
8. **Recreational Areas.**
  - 8.1 The Leighton Memorial Garden – agreed size & wording the plaque
  - 8.2 War Memorial
  - 8.3 Bridgtown Memorial Gardens & Play Park in Union Street – approve quote from CCDC to repair brickwork – approve weekly gardener/handyman – approve installation of CCTV

**Adjournment of the meeting to receive the report of 'Friends of Bridgtown Park'.**

### **9. Consideration of reports From Sue Heath on issues arising on Friends of Bridgtown Park**

- 9.1 Update from Sue Heath on Planting.

**Reconvene of the meeting.**

### **10. Planning:**

- 10.1 Applications for Consideration: None

10.2 Applications Approved/Rejected by District Council –  
CH/22/0135 Change of use from a warehouse/commercial/Business use to a school @Unit 5, Progress Business Centre, Brookfield Drive, Bridgtown, Cannock, WS11 0JN – Approved 15<sup>th</sup> July 2022

### **11. Correspondence**

12.1 Incoming – Items of correspondence received during the months are emailed to Councillors, as received and for this month included the following:

- CCDC Newsround up emailed to council 23<sup>rd</sup> July 2022
- SPCA Bulletin emailed to council 24<sup>th</sup> July 2022
- SPCA Bulletin emailed to council 27<sup>th</sup> July 2022

- CCDC details of the green flag awards emailed to council 27<sup>th</sup> July 2022
- SPCA Bulletin emailed to council 3<sup>rd</sup> August 2022
- CCDC News Round Up emailed to council 8<sup>th</sup> August 2022
- SPCA Bulletin emailed to council 15<sup>th</sup> August 2022
- SPCA Bulletin emailed to council 22<sup>nd</sup> August 2022
- CCDC enquiry regarding Remembrance Sunday events emailed to council 7<sup>th</sup> September 2022
- Completed AGAR 2021-22 emailed to council 7<sup>th</sup> September 2022
- CCDC News Roundup emailed to council 7<sup>th</sup> September 2022

12.2 Outgoing – none

### 13.0. Accounts.

#### 13.1 Payments for approval

Date	Payee	Cheque Nr.	Amount
14/09/2022	Bethel Church(Hall hire 14/09/2022	0102074	20.00
14/09/2022	HMRC(Clerk's PAYE August & September 2022)	0102075	81.40
14/09/2022	C E Gracey(Clerk's August & September 2022 salary)	0102076	325.16
14/09/2022	Lewis Pritchard(Balance of refreshing murals in the park)	0102077	400.00
14/09/2022	Staffordshire County Council (Website & domain name)	0102078	131.95
14/09/2022	Inside Out (Compost for planters)	0102079	38.50
14/09/2022	Mazars LLP (External audit for 2021-22)	0102080	240.00
<b>Total</b>			<b>£1237.01</b>

13.2 Current Financial situation of the Council(see attached Income & Expenditure 1<sup>st</sup> April to 31<sup>st</sup> August 2022)

13.3 Consideration of any Infrastructure projects update – as below

13.4 Consideration of any grant funding opportunities.

13.5 Consideration of Grant applications received.

13.6 Conclusion of audited accounts for 2021-22

### 14. Highway issues.

14.1 Consideration of Parish Council seeking quote for painting the hanging basket holders on North Street outside the shops.

**15.To receive reports from Councillor's who have attended outside meetings.**

**16. HGV Signage**

**17. Hedgerows** - Delta way from Waterbrook estate to the Bridgtown Social Club.

**18. Review** – adoption of Data Protection Policy

**19. Review** – adopt Risk Assessment Policy

**20. Lakeside Boulevard** – removal of dog warning signs on play park area

**21. New Lamp posts** – awaiting date

**22. Replacement of safety barriers & reinstatement of bollards** - awaiting date

**23. Communication** – Social Media

**24. Items for information or future agendas**

**25. Date of Next Meeting: 9<sup>th</sup> November 2022**

**CONFIDENTIAL ITEMS: - EXCLUSION OF PRESS AND PUBLIC WHEN APPLICABLE.**

7<sup>th</sup> September 2022

C E Gracey – Clerk to the Council